

STATE OF WASHINGTON  
BOARD OF CHIROPRACTIC EXAMINERS

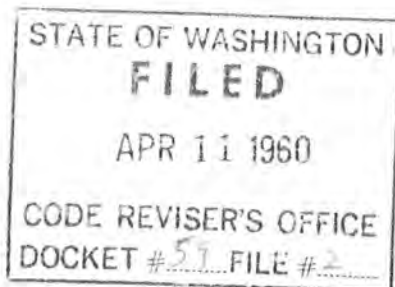
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C E R T I F I C A T I O N

The Washington State Board of Chiropractic Examiners certify that the following rules were adopted by the board pursuant to RCW 18.25 at a meeting held at the Chinook Hotel in Yakima, Washington on April 9, 1960 at 1:00 p.m.; and do further certify that these rules are the only rules which have ever been adopted by the board.



*F. M. Begg, D.C., Ph.C.*  
Chairman

*John Pettersen, D.C.*  
Secretary

*James S. Day, D.C.*

RULES FOR THE APPROVAL OF CHIROPRACTIC COLLEGES AND SYMPOSIUMS  
BY THE WASHINGTON STATE BOARD OF CHIROPRACTIC EXAMINERS.

This power was granted the Board of Chiropractic Examiners  
by Chapter 53 of the Laws of 1959.

Chiropractic Colleges

- I. **POLICY.** In judging a college's eligibility for approval, all factors shall be considered. Approval shall be based primarily upon educationally sound practices, and a course of study which complies with the requirements for a Chiropractic license in the State of Washington.
- II. **DEFINITION.** The term "Board" shall mean the Board of Chiropractic Examiners.
- III. **PROCEDURE.**
  - A. Application and Determination. A chiropractic college which desires to be approved by the Board may secure an application form by sending a written request to the secretary of the Board. The applicant shall complete the application form and any accompanying documents and submit them to the secretary of the Board. A recent photograph of the college or the buildings in which the college is located (the offices should be indicated) shall be submitted with the application. Within 90 days after the receipt of the completed application, the Board shall consider the application, determine whether or not the college fulfills the requirements for approval, and deposit in the mails a notice of the Board's determination addressed to the applicant. If the Board determines that the college is not worthy of approval, the notice shall set forth the nature of the unworthiness. Provided: The Board may withhold making a determination for a reasonable period of time for any justifiable reason upon giving notice to the applicant.
  - B. Interrogatories. If the Board desires, it may request the applicant to answer specific inquiries. The granting or the denial of approval may be based upon the answers to such inquiries.
  - C. Oath. The answers to the inquiries in the application, and any other inquiries, shall be sworn to before a notary public.
  - D. Inspection. If the Board desires, it may make the physical inspection of a particular college a condition for its being approved.



E. Duration. A college which is once approved shall continue to be approved for so long as it fulfills the requirements set forth by the Board, or to be set forth by the Board. Upon receiving convincing evidence that a college has ceased to fulfill the requirements, the Board shall withdraw the approval of the college and shall inform the college of its reasons for doing so. A college shall inform the Board of any changes in status which might conceivably make the school unworthy for approval by the Board. Such changes may include, but are not limited to, changes in curriculum, changes in instructors, changes in classrooms and equipment, and changes in the college's financial position. A college shall, also, notify the Board of any change in its ownership or business organization, changes in location, or changes in name. A failure to give such notification shall suspend the college's approval until such time as the Board may make an investigation and determine that the college is worthy of approval. Continuing approval is, also, contingent upon the college answering, with full disclosures, all questions which the Board may choose to direct to it from time to time.

#### IV. GENERAL REQUIREMENTS AND RECOMMENDATIONS FOR APPROVAL.

##### A. Physical Facilities.

1. Classrooms. The minimum standards are sufficient general classrooms to accommodate the entire student body, a teaching unit for the demonstration and practice of chiropractic procedure, and an adequate laboratory for teaching science subjects. Provision should be made for assembly room large enough to accommodate the entire student body. This may be a classroom. Each classroom shall be of sufficient size and possess sufficient furniture to comfortably seat every person in each class which is conducted in it.
2. Equipment. The minimum standards are for a college to possess the following equipment in good working order: one x-ray machine and a sufficient number of chiropractic adjusting tables to accommodate all practical study and demonstration for the student body and student clinics.
3. Library. There must be a library within the college which contains sufficient current textbooks by recognized authorities upon the following subjects: anatomy, physiology, hygiene, symptomatology, nerve-tracing, chiropractic-orthopedy, principles of chiropractic and adjusting. The library should contain current copies of several chiropractic periodicals.

##### B. Instructors.

1. Qualifications. An instructor should be a graduate of a school worthy of being approved by the Board, or should have had 5 years of experience in the field of chiropractic, or should have distinguished himself in the field of chiropractic. An instructor must be of good moral character.

2. Number. A college should have not less than 5 instructors for the first 100 students or part thereof; and one additional instructor for each additional 50 students.
  3. Part Time Instructors. The percentage of part-time instructors to the total number of instructors should not exceed 20%.
  4. Teaching Practices. An instructor should be teaching a limited number of related subjects. His work load should be limited to instructing 4 subjects during a given school term.
- C. Curriculum. Each chiropractic student shall receive instruction in the following subjects for the minimum number of classroom hours specified: anatomy, 500 hours; physiology, 500 hours; symptomatology, 500 hours; orthopedy, 200 hours; nerve-tracing, 100 hours; hygiene, 50 hours; clinic 500 hours; chiropractic technique, 500 hours; practice of chiropractic, including principles and practice, roentgenology, and other allied subjects, 1,150 hours.
- D. Degree. A degree of Doctor of Chiropractic shall not be granted by the college to any student who has not successfully completed courses of instruction as set out in item "C" above, and who has not successfully completed a total of 4,000 classroom hours.
- E. Reputation and Financial Responsibility. In all respects a college shall be above reproach and shall have sufficient funds to carry out its function.

#### SYMPOSIUMS

- I. PROCEDURE. The Board shall take notice of the chiropractic symposiums conducted in the State of Washington and throughout the United States. The Board shall furnish a list of such symposiums as are approved by it to the Director of Licenses by the 31st of August of each year. Anyone desiring the Board to approve a symposium which is not on the list may request the Board to do so. The request shall be in writing and presented to the secretary of the Board. The request may be accompanied by evidence as to the worthiness of the symposium for approval. Such evidence may include notarized, sworn statements. The Board shall consider such a request within a reasonable time, and shall notify the person making the request, and the Director of Licenses of its determination.

II. REQUIREMENTS FOR APPROVAL. To be eligible for approval, a symposium shall:

- A. be sponsored by a recognized chiropractic organization which is representative of the chiropractors of a state, a territory, a province, or a country;
- B. extend over a period of at least 2 days, and offer an education program consisting of at least 8 hours;
- C. include instruction by at least 2 outstanding chiropractic educators;
- D. devote itself to lectures or demonstrations concerning matters which are recognized in the State of Washington Chiropractic licensing laws; and
- E. be attended by a minimum of 50 licensed chiropractors.

III. POLICY CONCERNING LICENSE RENEWAL AS REGARDS ATTENDANCE AT SYMPOSIUMS (as per RCW 18.25.070). It shall be the policy of this Board to recommend to the Director of Licenses that the symposium requirement may be waived for an individual for good cause shown.